

**Village of St. Paris  
March 18, 2019  
Council Meeting**

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Terry Ervin II, Ben Hackley, Niven Jester, Steve Lett and Susan Prince were present. Kathy DeWeese was not present. Fiscal Officer Marc McGuire was also present.

**Motion** was made by Councilor Prince and seconded by Councilor Lett to approve the Council agenda. Motion passed.

**Motion** was made by Councilor Prince and seconded by Councilor Lett to approve the Council meeting minutes dated February 18, 2019. Motion passed.

The presentation of financials dated February 18, 2019 was reviewed. **Motion** was made by Councilor Hackley and seconded by Councilor Prince to approve the financial reports as presented. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

The presentation of the Bank Reconciliation dated February 28, 2019 was reviewed. **Motion** was made by Councilor Prince and seconded by Councilor Jester to approve the Bank Reconciliation. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

The presentation of the Appropriation Supplemental dated February 28, 2019 was reviewed. **Motion** was made by Councilor Hackley and seconded by Councilor Prince to approve the Appropriation Supplemental. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

The presentation of Water/Sewer Account Adjustments dated February 28, 2019 was reviewed. **Motion** was made by Councilor Lett and seconded by Councilor Ervin to approve the Water/Sewer Account Adjustments. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

**Mayor's Notes:**

**Our Town:**

- Mayor Cook noted that the next Our Town meeting is scheduled for April 8, 2019 at 6:00 P.M. in the Municipal Building. Mayor Cook reported the discussion will regard a dinner/auction fundraiser to be held at Lakeland Golf Course on May 18, 2019.

**Pony Wagon Days:**

- Joyce Bowlin (274 Poplar Street) noted that the Pony Wagon Days bowling party at Coral Bowling Lanes held on March 16, 2019, was a success. The next meeting is at Harmon Park on April 4, 2019 at 7:00 P.M.

**Other:**

- Mayor Cook stated that the Hazardous Mitigation meeting was held on March 5, 2019 and will meet again. Those involved include the JSP Fire District, Johnson Township, and the Village. Also, the Covenant Lutheran Church will have a meeting on March 24, 2019 regarding the Community Garden. The church manages and assigns plots to Village residents. Lastly, Farmer's Market will begin on May 3, 2019.

**Police Department:**

- Bailey Clingman was hired as a part time police officer. His first day of duty began on March 10, 2019.

**Administrator:**

- Village Administrator Mitchell stated that he received a proposal from A-1 Able Pest Doctors for mosquito spraying. The pricing is the same as it has been in previous years and is for 11 applications.
- Administrator Mitchell noted that the cleaning of the sewer plant digester and the rehabilitation of well 3 are currently in process.
- United Service Day is April 24, 2019 and Administrator Mitchell has contacted Graham Local Schools to have students come to the Village and help the Village residents with any chores that need to be completed, i.e. brush cleanup and/or pickup, painting.
- The open house for the new Village water plant is scheduled for May 11, 2019 from 10:00 A.M. until 12:00 P.M. (noon).
- Administrator Mitchell thanked Village employee Gina Verlaney for her efforts in establishing a bulk mailing rate for the mailing of all water/sewer bills. The bulk mailing rate saves the Village approximately \$1,200 annually in postage.

**Committee Discussion:**

- **Employee Needs:** The employee handbook is in continued discussion and will be discussed further at the May 6, 2019 work session meeting.
- **Buildings, Facilities, Infrastructure:** The committee met on March 14, 2019 and had a brainstorming session on what is needed to move the Village forward. Marcia Baily attended the meeting and will also be present at the April work session meeting to discuss the same matters.
- **JSP Fire Board:** Councilor Ervin attended the recent board meeting. Topics of discussion included the accident in which the emergency medical unit was involved. The unit is expected to be out of service for approximately 4 – 6 months for repairs and Fire Board is possibly looking to acquire another medical unit. Also, the Fire Board is in the grant writing process for a new firetruck. Mentioned as well was that the JSP Fire House will not be a voting location for elections. The voting location for the Village and Johnson Township will be at the Village Library. Letters are to be sent in April to those registered voters who are affected by the change in their voting location.
- **Parks and Recreation:** Councilor Lett noted that the President of the Graham Youth Athletic Association (GYAA), Adam Jenkins, is asking for more volunteers to be a GYAA board member. Mr. Jenkins would like to have at least a total of 9 to 10 board members.
- **Planning Commission:** Councilor Ervin noted that the next Planning Commission meeting is scheduled for April 4, 2019, at 7:30 P.M. in the Municipal Building.

**Public Comments on Agenda Items:**

- none

**Executive Session:**

Pursuant to Ohio Revised Code section 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. **Motion** was made by Councilor Lett and seconded by Councilor Hackley to enter into an Executive Session. Motion passed and Council entered into the Executive Session at 7:51 P.M. Village Administrator was asked to join Executive Session at 8:50 P.M.

**Motion** was made by Councilor Lett and seconded by Councilor Hackley to exit Executive Session. Motion passed and Council exited Executive Session at 9:07 P.M. No action taken.

**Old Business:**

- A public hearing regarding the re-zoning request from Linda Rivera at 139-141 Walnut Street began at 7:00 P.M., prior to the scheduled council meeting. Ms. Rivera did not arrive until 7:15 P.M. Ms. Rivera requested that the meeting date be changed to April 1, 2019. Administrator Mitchell will check the viability and any implications involved in moving the public hearing to a different date.
- Councilor Ervin expressed the need to have a Village tax appeals board and is searching for 3 people to become members of the board.
- Councilor Ervin asked the Village look into the possibility of investing dollars into a Certificate of Deposit at The First Central National Bank.

**New Business:**

- Mayor Cook removed from the table the agenda items for new business involving Resolution 1306, Resolution 1307 and Resolution 1308.

**Public Comments:**

- Charlene Hess (240 W. Troy Street) stated that she has closed Char’s Market & Kitchen located on S. Springfield Street. Ms. Hess expressed concern about the lack of support for downtown businesses.

There being no further business, **motion** was made by Councilor Lett and seconded by Councilor Hackley to adjourn at 9:22 P.M. Motion passed.

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Marc McGuire, Fiscal Officer

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Date