

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Village of St. Paris
December 19, 2022

Held

20

Public Hearing

The public hearing was called to order at 7:00 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Terry Ervin II, Lynn Miller, Susan Prince, Sam Ronicker and Randy Smith were present. Joe Curran arrived at 7:02 PM. Village Administrator Spencer Mitchell, Fiscal Officer Marc McGuire and Chief of Police Eric Smith were also present.

Public Hearing:

- Councilor Ervin outlined the proposed zoning amendment. The amendment is to add an additional district to the zoning district, going from 8 to 9 zoning districts within the Village. The additional district is classified as a rural residential district. The purpose of the rural residential district is to provide land which is suitable or used for agriculture, conservation, very low-density residence not to exceed 1 family per 2 acres, and public and quasi-public uses. Commercial and industrial development is prohibited. Group or central water and sewer facilities are required. Councilor Ervin noted that some village resident's property will be grandfathered in if they are currently not within the new proposed zoning amendment, i.e. if the use of the property was annexed into the Village, then the property is grandfathered in until the use of the property changes.

Motion was made by Councilor Prince and seconded by Councilor Ervin to adjourn the public hearing at 7:13 PM. Motion passed.

Village of St. Paris
December 19, 2022
Council Meeting

The meeting was called to order at 7:18 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Joe Curran, Terry Ervin II, Lynn Miller, Susan Prince, Sam Ronicker and Randy Smith were present. Village Administrator Spencer Mitchell, Fiscal Officer Marc McGuire and Chief of Police Eric Smith were also present.

Motion was made by Councilor Prince and seconded by Councilor Miller to approve the Council agenda. Motion passed.

Public Comments on Agenda Items: none

Motion was made by Councilor Prince and seconded by Councilor Smith to approve the Council meeting minutes dated December 5, 2022. Motion passed.

The presentation of financials dated November 30, 2022 was reviewed. **Motion** was made by Councilor Ervin and seconded by Councilor Prince to approve the financial reports as presented. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of the Bank Reconciliation dated November 30, 2022 was reviewed. **Motion** was made by Councilor Prince and seconded by Councilor Ervin to approve the Bank Reconciliation. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of Water/Sewer Account Adjustments dated November 30, 2022 was reviewed. **Motion** was made by Councilor Prince and seconded by Councilor Ronicker to approve the Water/Sewer Account Adjustments. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of the Appropriation Supplemental dated November 30, 2022 was reviewed. **Motion** was made by Councilor Erin and seconded by Councilor Prince to approve the Appropriation Supplemental. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

Mayor's Notes:

- The village holiday schedule is the offices will be closed on Friday, December 23rd, and Monday, December 26th, to celebrate the Christmas holiday. For the New Year's holiday, the offices will be closed on Friday, December 30th, and on Monday, January 2, 2023. Due to the January holiday schedule, Mayor Cook asked Council on when they want to conduct council meetings in the month of January. **Motion** was made by Councilor Prince and seconded by Councilor Ronicker to conduct 1 council meeting in January on Monday, January 16, 2023. Motion passed with Councilor Smith voting nay.

Police Department:

- For the month of November, there were 46 recordable calls for service, 4 arrests with 6 charges filed and 13 traffic citations issued.
- An anonymous local security company dropped off a full Thanksgiving dinner at the Police Department to find a family in need. With the help of Pastor Jeremy Spence, a family was found and were very grateful.
- Due to a MARCS radio upgrade, there are several portable radios and one mobile car radio that will not be compatible with the upgrade. New radios will need to be purchased in 2024 before the old radios become obsolete in January of 2025. The purchase of the radios is estimated to be \$25,000. Grants and use of ARPA funds from COVID have been researched to find available dollars.
- Mayor Cook administered the oath of office to Officer's Eloy Sagers and Garett Vlcek.
- Chief Smith requested to Council to appeal the 1-day unpaid suspension for failure of good behavior and insubordination given to him by Mayor Cook on December 7, 2022. Councilor Ervin stated that Council is not prepared to take action as this moment with Council Curran noting that the Mayor should contact the Human Resource Solicitor, Drew Esposito, to discuss the appeal process. Council determined that Council President Pro-Temp, Councilor Prince, should contact Mr. Esposito and not Mayor Cook. Councilor Prince agreed and will contact Mr. Esposito to determine the correct path for the process in the Chief's appeal.

Administrator:

- The municipal building renovation project continues. The interior painting (done by Bishop Painting) of the administrative offices, hallways and restrooms is complete. The ceiling tiles in all the offices and council room have been replaced and new drywall in the old Mayor's Court office was completed by Z&Z Construction. New flooring will be laid by Thornton's Carpet & Interiors after Christmas. A new electrical circuit was added by Kizer Electric.

RECORD OF PROCEEDINGS

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014E

Held

20

- Asphalt repairs on Maple Dr. and W. Walnut St. were completed last week.
- Administrator Mitchell has had several conversations with Village Solicitor Daniel Bay and Champaign County Municipal Court Prosecutor Mark Feinstein about the on-street parking restrictions. Both advise that the village has necessary laws/ordinances in place and adopted to enforce violations. Councilor Ervin suggested that the Village Solicitor and Chief Smith work together in determining the proper legislation for parking citations. It was noted that what is needed is a bond schedule and a policy, legislation in not needed. Councilor Ronicker stated that this is a police policy and the Chief of Police should write a policy on how on-street parking violations are to be handled. Council requested that the Chief have the policy ready before the next council meeting on January 16, 2023.
- Administrator Mitchell thanked Council for their efforts in making St. Paris a better place to work and live. There are issues that need to be worked on, but positive strides can be made when working with each other respectfully and with courtesy.

Committee Discussion:

- **JSP Fire Board:**
-The next JSP Fire Board meeting is scheduled for January 10, 2023 at 7:00 PM at the firehouse. A records commission meeting may be held at 6:45 PM on the same date, dependent on whether or not members could attend.
-A budget work session meeting is scheduled for January 8, 2023 at 5:00 PM at the firehouse.
- **Land & Buildings:**
-The committee met on December 16th and discussed ideas on what can be done at the well field on S. High Street as far as how it can be used recreationally, i.e. a walking path. Also discussed was the possibility of constructing a salt and stone storage building. Currently, salt is gotten from the Champaign County Engineer on a as needed basis, which is inconvenient during snowstorms.
- **Park & Trees:**
-Next committee meeting is scheduled for January 3, 2023 at 10:00 AM in Municipal Building.
- **Planning Commission:**
-The next meeting is scheduled for January 5, 2023 at 7:30 PM in the council room.

Old Business:

- Ordinance 2023-1 - Policy for Burnable Refuse Collection. Mayor Cook conducted the 2nd reading of Ordinance 2023-1. A third and final reading of Ordinance 2023-1 will be conducted at the next regularly scheduled council meeting on January 16, 2023.

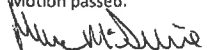
New Business:

- Resolution 1364 – Indigent Defendants. Mayor Cook read Resolution 1364. Motion was made by Councilor Smith and seconded by Councilor Miller to approve Resolution 1364. A roll call vote was taken and Council voted in favor 6-0. Motion passed.
- Motion was made by Councilor Prince and seconded by Councilor Miller to approve Mark Traylor as the Johnson Township representative to the JSP Fire Board. Motion passed. Motion was made by Councilor Prince and seconded by Councilor Miller to appoint Stewart Everett as the Village of St. Paris representative to the JSP Fire Board. Motion passed. Johnson Township will now have to approve Mr. Everett to the JSP Fire Board as the Village of St. Paris representative.
- Council reviewed the contract agreement with the Village Solicitor’s firm of Martin, Browne, Hull & Harper PLL. Councilor Smith noted that he has issues with Solicitor Daniel Bey not directly answering questions when posed to him. Councilor Curran stated that he did not think the Village should switch to a new solicitor at this time. Councilor Ronicker noted that the agreement has no term dates. Motion was made by Councilor Curran and seconded by Councilor Miller to approve the contract agreement with the Village Solicitor’s firm of Martin, Browne, Hull and Harper PPL. A roll call vote was taken and Council voted in favor 4-2. Motion passed with Councilor Ronicker and Councilor Smith voting no.
- Ordinance 2023-2 – Amendment to the Zoning Ordinance. The Ordinance comes as a recommendation from the St. Paris Planning Commission, after consultation from the Logan-Union-Champaign Regional Planning Commission (LUC) and the amendments were discussed at the Public Hearing prior to the Council meeting. Mayor Cook held the 1st reading of Ordinance 2023-2. The second reading will be conducted at the next regularly scheduled council meeting on January 16, 2023.

Public Comments:

- Penny Dunlavey, 257 W. Main Street, asked what a village solicitor is and council stated it means village attorney. Mrs. Dunlavey mentioned that Legal Shield is \$35/month and could be an option.

There being no further business, motion was made by Councilor Prince and seconded by Councilor Ervin to adjourn at 8:48 PM. Motion passed.


Marc McGuire, Fiscal Officer


Brenda Cook, Mayor

1/17/23
Date