

## RECORD OF PROCEEDINGS

Minutes of

Village of St. Paris

Meeting

March 19, 2018

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Cook with Terry Ervin II, Ben Hackley, Niven Jester, Steve Lett, and Susan Prince present. Fiscal Officer Dee Meadows was also present.

**Motion** was made by Councilwoman Prince and seconded by Councilman Hackley, to approve the Council meeting minutes from March 5, 2018. Motion passed.

The presentation of bills dated March 6, 2018 through March 16, 2018 totaling \$141,343.94 was reviewed. **Motion** was made by Councilman Lett and seconded by Councilwoman Prince, to approve the payment listing as presented. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**Motion** was made by Councilman Hackley and seconded by Councilman Lett, to approve the Bank Reconciliation as presented. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

#### Mayor's Notes:

Mayor Cook announced the next Our Town meeting will be held March 26, 2018 at 6:00 p.m. in the Municipal Building and invited all community members and business owners to attend.

Council reviewed the Village of St. Paris Council Meeting Policies and Procedures document. Mayor Cook asked to have "Consent Agenda" removed. "Public Comments" is now on the agenda twice, prior to "New Business" and following "Old Business". Individuals permitted to contact the Village Attorney was announced to be the Mayor, Village Administrator, Fiscal Officer, Police Chief, and Council President. The Village Council Meeting Policies and Procedures will be voted on at the next Council meeting.

Mayor Cook announced two (2) people have expressed interest in filling the vacant Council seat. Kathy Dewese and William Bachman have submitted letters of interest. Council was asked to be prepared to vote on this at the next Council meeting. **Motion** was made by Councilman Jester and seconded by Councilman Ervin, to close the request for letters of interest for the vacant Council seat.

Mr. Robert Pollock from the Champaign County Preservation Alliance spoke about the upcoming Home and Garden Tour in St. Paris on June 23 – 24, 2018. He asked to use the grounds of 370 E. Main Street to serve as the Welcome Center for ticket sales and shuttle service for the tour. Questions were asked about the insurance and Mr. Pollock explained that the event has an insurance policy. **Motion** was made by Councilman Jester and seconded by Councilman Hackley, to grant permission to the CCPA to use the grounds of 370 E. Main Street. Motion passed.

Lt. Brad Yost with the Johnson-St. Paris Volunteer Firefighter Association stated that they have been in charge of the St. Paris fireworks for the past three (3) years. He requested that Council increase the annual donation of \$500.00 because there has been an increase in the cost of the fireworks. Mayor Cook stated that she and Fiscal Officer Meadows would need to review Village finances before committing to a higher amount. The topic will be brought back up at the next Council meeting.

**Motion** was made by Councilman Hackley and seconded by Councilwoman Prince, to adjourn into Executive Session at 7:58 p.m. to discuss personnel issues. Motion passed.

**Motion** was made by Councilman Hackley and seconded by Councilman Jester, to return to Regular Session at 8:24 p.m. Motion passed. Roll call was taken with all Council present.

#### Committee Reports:

**Safety:** Councilman Hackley reported that the new cruiser has been purchased and the Police Department office renovations are almost complete. Mayor Cook asked if they have reviewed the Pony

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Wagon Days parade route. Councilman Hackley stated they will be discussing the parade route with Chief Barga.

**Streets:**

Councilman Jester informed Council that the Village spring cleanup will be April 23 – 27, 2018. He added that this cleanup is specifically for brush. The leaf pickup will occur the following week. Councilman Jester asked that residents do not put brush in the leaf piles due to the equipment used to pick up leaves is not able to pick up brush. If you have yard debris for the Village to pick up, it must be at the curb before April 23rd.

**Parks, Buildings and Trees:**

Councilman Lett had nothing to report.

**Planning Commission:**

Councilman Ervin stated the next meeting will be held on April 5, 2018.

**Economic Development:**

Councilwoman Prince reported she and Mayor Cook met with Marcia Bailey, Director of Champaign Economic Partnership. The Village has the opportunity to partner with Marcia Bailey's office and create more economic development.

**Administrator:**

Mayor Cook had nothing to report for the vacant Administrator position.

**Motion** was made by Councilman Lett and seconded by Councilwoman Prince, to approve the Committee reports. Motion passed.

**Old Business:**

Mayor Cook reviewed the history of Ordinance 860 dating back to 2005. As it stands now, not picking up your dog's excrement is a minor misdemeanor with the courts imposing fines. Chief Barga informed Council that she is discussing the ordinance with the Village Attorney on how to address citizens who violate this ordinance.

**New Business:**

Mayor Cook introduced a DP & L contract. Fiscal Officer Meadows explained that the contract would lock in a rate of .04795 per kWh for 21 months. **Motion** was made by Councilman Hackley and seconded by Councilman Ervin, to accept the terms of the DP & L contract. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

Mayor Cook introduced the Insurance Renewal Proposal from Stolly Insurance for the Village. The cost of the new contract is \$21,359.00 per year. This is an increase of \$1,436.00 from 2017 and includes an earned Advantage Premium Credit of \$1,606.00. This proposal includes coverage for the new water treatment plant. **Motion** was made by Councilwoman Prince and seconded by Councilman Lett, to accept the terms of the new liability insurance policy for the Village. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

Mayor Cook introduced the 2018 Mosquito Management Service Agreement with A-1 Able Pest Control. Mayor Cook mentioned that a grant may pay for at least half if not all of the cost. **Motion** was made by Councilman Jester and seconded by Councilman Hackley, to accept the agreement with A-1 Able Pest Control for \$5,225.00. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

Mayor Cook read a letter of resignation from Diana Wallen, Street Superintendent. Mrs. Wallen's last day of employment will be April 2, 2018. **Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to accept Diana Wallen's resignation with regrets and pay out her vacation and sick leave. Motion passed.

**Public Comments:**

Charlene Hess thanked Council for addressing the dog excrement issue.

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Audra Beane introduced herself as running for Champaign County Commissioner.

Rudy Bachman of 320 E. Main Street introduced himself as having an interest in the vacant Council seat.

Brittney Fiedler of 222 Lafayette discussed her concern about the deep ruts at the cemetery. She suggested that plywood be placed on the ground. Mayor Cook explained to Ms. Fiedler that the cemetery is not the property of the Village and to talk to the Evergreen Cemetery Board.

Joyce Bowlin announced Graham Local Schools' Service day is April 30, 2018. She also announced that she is sad Diana Wallen is leaving.

Kathy Deweese of 129 Shamrock introduced herself as having an interest in the vacant Council seat.

There being no further business, **motion** was made by Councilman Lett and seconded by Councilman Hackley, to adjourn at 9:03 p.m. Motion passed.

Dmeadows  
Dee Meadows, Fiscal Officer

4-3-18  
Date