

## RECORD OF PROCEEDINGS

Minutes of

Village of St. Paris

Meeting

April 2, 2018

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Council President Brenda Cook. Terry Ervin II, Niven Jester, Ben Hackley, Steve Lett, and Susan Prince were present. Fiscal Officer Dee Meadows was also present.

**Motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to approve the Agenda as presented. Motion passed.

**Motion** was made by Councilman Hackley and seconded by Councilwoman Prince, to approve the Council meeting minutes from March 19, 2018. Motion passed.

The presentation of bills dated March 17, 2018 through March 30, 2018 totaling \$35,752.72 was reviewed. **Motion** was made by Councilman Lett and seconded by Councilwoman Prince, to approve the payment listing as presented. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**Mayor's Notes:**

Mayor Cook announced the next Our Town Meeting is April 30, 2018 at 6:00 p.m. at the Municipal Building.

Mayor Cook introduced the Village Council Meeting Policies & Procedures. After discussion, **motion** was made by Councilman Hackley and seconded by Councilman Jester, to approve the Policies & Procedures as amended. Motion passed. Mayor Cook added that Council and the public can add items to the agenda. The items must be submitted to the Municipal Office by 2:00 p.m. the Thursday prior to the next Council meeting.

Mayor Cook stated two (2) individuals expressed interest in the vacant Council seat. **Motion** was made by Councilman Hackley and seconded by Councilman Ervin, to nominate Kathy DeWeese to fill the vacant seat. A roll call vote was taken with Councilman Hackley, Councilman Jester, and Councilman Ervin voting yes. Councilman Lett and Councilwoman Prince voted no. Motion passed with a 3/2 vote. Mayor Cook then swore in Ms. DeWeese.

**Motion** was made by Councilman Jester and seconded by Councilman Lett, to appoint Councilwoman Prince as Council President pro tempore. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

Mayor Cook announced community events taking place. Youth Night at the Gloria Theatre in Urbana will be held on Wednesday, April 11, 2018. Coffee with a Conversation will be held on April 25, 2018. It will begin at 9:00 a.m. at Graham High School for a District tour. The Champaign County Preservation Alliance Home and Garden Tour will be held in St. Paris June 23 and 24, 2018.

**Committee Reports:**

**Safety:**

Councilman Hackley reported that Chief Barga has approved reversing the parade route for Pony Wagon Days. The approval is pending a rain contingency in order to avoid damaging the well field. The parade route reversal needs to be approved by the Street Department.

Jim Switzer, Switzer Antiques, addressed Council on the status of tasers for the Police Department. He reported that donations for the tasers total \$4,580. The cost of the tasers is \$4,317 and have been ordered. Those donating to the taser fund are Switzer Antiques, Sandy Partington, Henderson Realty, Jack McGill & Charlene Hess, Thornton's Carpet, Sunoco, Wooten Automotive, Tri-County Insurance, and KTH.

**Streets:**

Councilman Jester reported that brush pickup week will begin April 23, 2018. Brush must be curbside by April 22<sup>nd</sup>. Leaf pickup will be the following week beginning April 30, 2018. Leaves must be curbside by April 29<sup>th</sup>.

**Parks/Buildings/Trees:**

Councilman Lett reported the flag at Harmon Park has been replaced. Graham School will have a service project at Harmon Park. Two (2) signs addressing dog excrement will be installed at Lafayette Park.

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**Planning Commission:**

Councilman Ervin announced the next meeting will be April 5, 2018 at 7:00 p.m.

**Economic Development:**

Councilwoman Prince reported that Joe Sampson, former Village Administrator, provided her with economic development material. She requested a work session in order for Council to review the documents. A work session was scheduled at 7:00 p.m. April 23, 2018, prior to the Council meeting.

**Administrator:**

Position vacant – no report

**Motion** was made by Councilman Lett and seconded by Councilman Hackley, to approve the Committee reports. Motion passed.

**Motion** was made by Councilman Ervin and seconded by Councilman Jester, to adjourn into Executive Session at 7:49 p.m to discuss a personnel issue. Motion passed. **Motion** was made by Councilman Hackley and seconded by Councilman Lett, to return to Regular Session at 8:13 p.m. Motion passed. Mayor Cook stated that no decisions were made or votes taken while in Executive Session.

**Old Business:**

**Mosquito Spraying Ingredients:** Mayor Cook stated that a list of the ingredients in the mosquito spray is available in the Municipal Office.

**Fireworks Donation:** Discussion was held regarding increasing the donation amount for the annual fireworks. **Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to keep the fireworks donation at the current amount of \$500. Motion passed.

**New Business:**

**Reschedule April 16<sup>th</sup> Meeting:** Mayor Cook informed Council that she will be out of town the week of April 16<sup>th</sup> and requested changing the Council meeting to April 23<sup>rd</sup>. Council agreed to reschedule the meeting to April 23, 2018.

**Part time General Laborer – Street Department:** Discussion was held regarding the open position in the Street Department due to the resignation of Diana Wallen. Mayor Cook informed Council that she would like to have a part time general laborer in the Street Department. The position will be advertised on Job Seekers and ohio means jobs.com. **Motion** was made by Councilman Lett and seconded by Councilman Jester, to approve creating a part time general laborer position in the Street Department and advertising for the position. Motion passed.

**Public Comments:**

Cindy Bachman asked if the part time general laborer position requires being a resident of St. Paris. Mayor Cook responded that it does not.

Paul Wheeland asked if the position would require a knowledge of mechanics and blade sharpening. Mayor Cook responded that it does.

Charlene Hess asked the status of the signs for businesses to advertise. Mayor Cook responded that Our Town is exploring the cost of the signs. Ms. Hess also asked when the problem with her yard flooding will be resolved.

Amie Lett stated that Church Street is sliding off to the side. Mayor Cook responded that it is a township issue.

Charlene Hess also stated the dog excrement issue is no better.

There being no further business, **motion** was made by Councilman Hackley and seconded by Councilwoman Prince, to adjourn at 8:27 p.m. Motion passed.

  
Dee Meadows, Fiscal Officer

4-24-18  
Date