

## RECORD OF PROCEEDINGS

Minutes of

Village of St. Paris

Meeting

June 4, 2018

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Kathy DeWeese, Terry Ervin II, Niven Jester, and Susan Prince were present. Ben Hackley and Steve Lett were absent. Fiscal Officer Dee Meadows was also present.

Mayor Cook requested additions be made to the Agenda. **Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to approve the Agenda as amended. Motion passed.

**Motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to approve the Council meeting minutes from May 21, 2018 as amended. Motion passed.

The presentation of bills dated May 19, 2018 through June 1, 2018 totaling \$18,208.01 was reviewed. **Motion** was made by Councilwoman DeWeese and seconded by Councilwoman Prince, to approve the payment listing as presented. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**Mayor's Notes:****Our Town:**

- Mayor Cook reported on the status of the business directional signs for downtown. Individual sign orders are currently being taken from businesses who want to be included on the signs.
- Mulch has been put around the downtown trees.
- The Our Town dinner will be held on June 25<sup>th</sup> at 7:00 p.m. at Harmon Park. Mayor Cook asked that RSVP's be made to Joyce Bowlin. She added that Char's Market will be catering the dinner.
- Volunteers are needed for watering the downtown flowers.

Mayor Cook read a letter from the Logan Union Champaign Planning Commission stating a survey to update County data will be added to the website.

**Zoning:**

- Mayor Cook reported ten (10) zoning applications were received during May 2018. The applications included enlarging a porch, building a shed, four (4) fences, a storage container, and a walkway.

**Committee Reports:****Safety:**

Councilman Hackley was absent. Chief Barga informed Council that a grant application for a police cruiser has been submitted. She requested a 75%/25% match with the grant.

**Streets:**

Councilman Jester reported the Street Department removed a tree, picked up five (5) loads of brush and took to the dump, cleaned catch basins, mowed, and serviced the mowers.

**Parks/Buildings/Trees:**

Councilman Lett was absent.

**Planning Commission:**

Councilman Ervin reported the next meeting will be June 7, 2018 at 7:30 p.m. Mayor Cook added the Zoning Appeals Board will be attending the Planning Commission meeting. She also stated that Planning Commission members will be reappointed for five (5) year terms. Carl Zerkle was reappointed through 2020, Bill Wardley was reappointed through 2021, and Allen Bollinger was reappointed through 2022. **Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to approve the reappointments as stated. Motion passed.

**Economic Development:**

Councilwoman Prince had nothing to report.

**Administrator:**

Position vacant

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**Motion** was made by Councilman Ervin and seconded by Councilwoman Prince, to approve the Committee reports. Motion passed.

**Public Comment on Agenda Items:**  
None

**Motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to adjourn into Executive Session to discuss a personnel issue at 7:46 p.m. Motion passed. Dee Meadows was invited to the Session.

**Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to return to Regular Session at 8:25 p.m. Mayor Cook stated that, during Executive Session, no votes were taken and no decisions were made. Motion passed.

**Old Business:**

**Ordinance #423 (amended) - Curfew:**

**Motion** was made by Councilman Ervin and seconded by Councilman Jester, to untable amended Ordinance #423. Motion passed. **Motion** was made by Councilwoman DeWeese and seconded by Councilman Ervin, to declare Ordinance #423 an emergency. A roll call vote was taken with Councilman Jester, Councilwoman DeWeese, and Councilman Ervin voting YES. Councilwoman Prince voted NO. Motion passed. **Motion** was made by Councilwoman DeWeese and seconded by Councilman Jester, to approve amended Ordinance #423 as presented. A roll call vote was taken with Councilman Jester, Councilwoman DeWeese, and Councilman Ervin voting YES. Councilwoman Prince voted NO. Motion passed.

**Ordinance #863 (amended) – Water Bills:**

**Motion** was made by Councilman Jester and seconded by Councilwoman Prince, to untable amended Ordinance #863. Motion passed. After much discussion, **motion** was made by Councilman Ervin and seconded by Councilwoman Prince, to keep Ordinance #863 currently in effect as presented. Motion passed.

**Chief Barga Probation:**

Mayor Cook informed Council that she conducted a performance evaluation on Chief Barga on May 30, 2018 and recommended removing her from probation. **Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese, to remove Chief Barga from probation. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**New Business:**

**Buschur Electric:**

Mayor Cook reviewed a quote from Buschur Electric for a replacement Variable Frequency Drive (VFD) for the Waste Water Treatment Plant. **Motion** was made by Councilman Jester and seconded by Councilman Ervin, to approve purchasing a replacement VFD in the amount of \$8,200.00. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**Employment:**

Mayor Cook read the resignation letter from Fiscal Officer Dee Meadows. Ms. Meadows requested her vacation and allowable sick leave be paid out. She also requested the former Fiscal Officer, Richard Ford process the pay out check. Ms. Meadows last day of employment will be July 13, 2018. **Motion** was made by Councilman Ervin and seconded by Councilman Jester, to approve Ms. Meadows resignation and pay out request with regrets. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

**Advertise Position Opening:**

Mayor Cook requested permission to advertise for the Fiscal Officer opening as soon as possible. **Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese, to approve advertising the Fiscal Officer position. A roll call vote was taken with Council voting unanimously in

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favor. Motion passed. The position opening will be advertised in the Urbana Daily Citizen and on [ohiomeansjob.com](http://ohiomeansjob.com).

**Public Comments:**

Charlene Hess, 240 W Troy Street, stated the flooring at Harmon Park is in bad condition. Mayor Cook stated there is no money in the budget to replace the flooring. Ms. Hess asked if it was ok to get a storage container. Mayor Cook stated a zoning permit is needed for a storage container. Ms. Hess reported on an unstable tree across from her house. Mayor Cook stated it needs to be taken to the Street Department.

Joyce Bowlin, 274 W Poplar Street, thanked Chief Barga and Council for the Curfew Ordinance. Ms. Bowlin also thanked Dee Meadows for her service to the Village.

There being no further business, **motion** was made by Councilwoman Prince and seconded by Councilman Jester, to adjourn at 8:56 p.m. Motion passed.

Dee Meadows

Dee Meadows, Fiscal Officer

6-19-18

Date