

RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of St. Paris

July 2, 2018

Council Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Terry Ervin II, Ben Hackley, Steve Lett and Susan Prince were present. Councilwoman DeWeese and Councilman Jester were absent. Fiscal Officer Dee Meadows was also present.

Mayor Cook requested additions be made to the Agenda. **Motion** was made by Councilman Ervin and seconded by Councilwoman Prince, to approve the Agenda as amended. Motion passed.

Motion was made by Councilman Lett and seconded by Councilman Ervin, to approve the Council meeting minutes from June 18, 2018. Motion passed.

The presentation of bills dated June 16, 2018 through June 29, 2018 totaling \$136,927.14 was reviewed. **Motion** was made by Councilman Lett and seconded by Councilman Ervin, to approve the financial reports as presented. A roll call vote was taken with Council voting unanimously in favor 4-0 with Council members Kathy DeWeese and Niven Jester absent. Motion passed.

Mayor's Notes:

Our Town:

- Mayor Cook reported the business directional signs have been completed.
- Mayor Cook reminded Council of the Our Town annual meeting/dinner which will be held on June 25th at 7:00 p.m. at Harmon Park.
- The next Our Town meeting will be in August.

Zoning:

- Mayor Cook reported the Village received five (5) zoning applications with one requesting to add a porch and the other four to add fences.

JSP Firefighters Association

- Mayor Cook read a letter from the JSP Firefighters Association thanking the Village for the \$500.00 donation to this year's fireworks celebration.

Committee Reports:**Safety:**

Councilman Hackley reported they are waiting on the new police cruiser.

Streets:

In Councilman Jester's absence, Mayor Cook reported cold patching was being done on Plum Street.

Parks/Buildings/Trees:

Councilman Lett reported the Girl Scouts will be planting flowers at Harmon Park on July 21, 2018. He also stated the Park building was not cleaned after being rented on Saturday.

Planning Commission:

Councilman Ervin reported the next meeting is scheduled for August 2, 2018 at 7:30 p.m.

Administrator:

Position vacant

Motion was made by Councilwoman Prince and seconded by Councilman Hackley, to approve the Committee reports. Motion passed.

Public Comment on Agenda Items:

None

Motion was made by Councilwoman Prince and seconded by Councilman Hackley, to adjourn into Executive Session at 7:39 p.m. to discuss personnel issues and pending litigation. Motion passed. Attorney Daniel Bey was invited to the Session.

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Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

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Motion was made by Councilwoman Prince and seconded by Councilman Hackley, to return to Regular Session at 8:29 p.m. Mayor Cook stated that, during Executive Session, no votes were taken and no decisions were made. Motion passed.

Old Business:**2016/2017 Audit:**

Mayor Cook stated the "Independent Auditor's Report" was in Council packets. She stated it was a good audit and added the full report can be reviewed in the Fiscal Officer's office. **Motion** was made by Councilwoman Prince and seconded by Councilman Hackley, to approve the "Independent Auditor's Report" as presented. Motion passed.

Consultant Contract – Joe Sampson:

Mayor Cook stated a consulting contract for Joe Sampson is included in Council packets. She reminded Council that Mr. Sampson's contract expired on June 30, 2018 and a new contract would be submitted at this meeting. The new contract will be effective from June 30, 2018 to the completion of the project. Completion date will be no later than October 31, 2018. **Motion** was made by Councilwoman Prince and seconded by Councilman Hackley, to approve Mr. Sampson's contract as presented. A roll call vote was taken with Council voting unanimously in favor 4-0 with Council members Kathy DeWeese and Niven Jester absent. Motion passed.

Water Plant Change Orders:

A Water Plant change order to extend the completion date to September 30, 2018 was presented. **Motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to accept the Change Order as presented. Motion passed.

New Business:**2019 Tax Budget Approval:**

Mayor Cook stated the 2019 Tax Budget is included in Council packets. She stated the Tax Budget hearing was held immediately prior to this meeting. She added the Village is estimating a total revenue of \$3,261,656.71 for 2019. **Motion** was made by Councilman Lett and seconded by Councilman Ervin, to approve the 2019 Tax Budget. A roll call vote was taken with Council voting unanimously in favor 4-0 with Council members Kathy DeWeese and Niven Jester absent. Motion passed.

Fiscal Officer:

Mayor Cook stated no candidate has been chosen for the Fiscal Officer position.

Resolution 1294 – Re-establishing Temporary Fiscal Officer Position:

Resolution 1294 – A Resolution Re-establishing the Position of Temporary Fiscal Officer for the Village of St. Paris, Ohio was presented. The resolution is to maintain fiscal responsibilities of the Village until a permanent Fiscal Officer is appointed. The resolution also appoints Dee Meadows to the position of Temporary Fiscal Officer. **Motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to approve Resolution 1294 and appoint Dee Meadows to the Temporary Fiscal Officer position. A roll call vote was taken with Council voting unanimously in favor 4-0 with Council members Kathy DeWeese and Niven Jester absent. Motion passed.

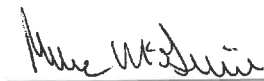
Consultant Contract – Dee Meadows:

Mayor Cook stated a consultant contract for Dee Meadows to be appointed as the Temporary Fiscal Officer is included in Council packets. The contract states it shall be for a period of time starting July 16, 2018 as needed to maintain fiscal responsibilities of the Village until a permanent Fiscal Officer is appointed. Compensation to be paid to Ms. Meadows is \$25.00 per hour. **Motion** was made by Councilman Hackley and seconded by Councilwoman Prince, to approve Ms. Meadows' contract as presented. A roll call vote was taken with Council voting unanimously in favor 4-0 with Council members Kathy DeWeese and Niven Jester absent. Motion passed.

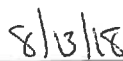
Public Comments:

Charlene Hess, 240 W. Troy Street, reminded the group of the flea market on July 14th, 9:00 a.m. to 3:00 p.m. She added there are currently nineteen (19) vendors registered for the flea market. The number could possibly increase to twenty-six (26).

There being no further business, **motion** was made by Councilwoman Prince and seconded by Councilman Ervin, to adjourn at 8:46 p.m. Motion passed.



Marc McGuire, Fiscal Officer
Prepared by Dee Meadows



Date