

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of St. Paris

DAYTON LEGAL BLANK, INC., FORM NO. 10148

September 10, 2018

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Kathy DeWeese, Terry Ervin II, Ben Hackley, Niven Jester, Steve Lett, and Susan Prince were present. Fiscal Officer Marc McGuire was also present.

**Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese to approve the Council agenda. Motion passed.

A correction was made to the August 20, 2018 Council meeting minutes regarding the Village's possible liability in using the newly purchased chain link basketball nets or the toddler swing at Harmon Park. Stolly Insurance Group was contacted with this issue, and their response was there is no concern with using chain link basketball nets or the toddler swing. **Motion** was made by Councilman Lett and seconded by Councilman Hackley to approve the Council meeting minutes, as corrected, from August 20, 2018. Motion passed.

The presentation of financials dated August 31, 2018 were reviewed. **Motion** was made by Councilman Ervin and seconded by Councilwoman Prince to approve the financial reports as presented. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

The presentation of water and sewer account adjustments for August 2018 was reviewed. **Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese to approve the water and sewer account adjustments as presented. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

The presentation of the Appropriation Supplemental for August 2018 was reviewed. **Motion** was made by Councilman Hackley and seconded by Councilwoman DeWeese to approve the Appropriation Supplemental as presented. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

The presentation of the August 2018 bank reconciliation was reviewed. **Motion** was made by Councilman Lett and seconded by Councilwoman Prince to approve the bank reconciliation as presented. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

Marc McGuire discussed upcoming Fiscal Officer Training. Village Fiscal Officer training, offered by the Ohio Auditor, costs \$100 for the session. The Ohio Auditor also has a training session regarding Certified Public Records at no cost. Marc will register for both training sessions. **Motion** was made by Councilwoman Prince and seconded by Councilman Hackley to approve the cost of the training session and travel expenses incurred. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

**Mayor's Notes:**

## Our Town:

- Mayor Cook noted the next Our Town meeting is tentatively scheduled for September 24, 2018 at 6:00P.M. at the Municipal Building.

## Pony Wagon Days:

- Joyce Bowlin (274 Poplar Street) provided an update on events held at the Pony Wagon Days. The parade was Thursday, September 6<sup>th</sup> and was held in the rain. The Little Princess award went to Hailey Langsford and the Little Mister award was presented to Daniel Spence. 37 baskets were auctioned off after the parade and \$2,635.50 was raised for Pony Wagon Days. On Friday, September 7<sup>th</sup>, a live DJ performed and several residents visited the food vendors. Saturday, September 8<sup>th</sup>, the festival delayed its opening until 3:00 P.M. due to the rainy weather conditions. Joyce also thanked the Police Department and the Street Department for their work before, during, and after the parade.

## Proclamation for Constitution Week of September 17 thru September 23

- Mayor Brenda Cook read a Proclamation from the Urbana Chapter DAR recognizing the week of September 17 through September 23 as Constitution Week to reaffirm the ideals the Framers of the Constitution had in 1787 in protecting our freedom and liberties.
- a bell ringing ceremony at Freedom Grove (located at 1512 South US Route 68, Urbana) will be held at 4:00 P.M. on September 17<sup>th</sup>, 2018. All are welcome to attend.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

**Health District:**

- Mayor Brenda Cook distributed insect repellent and mosquito dunks provided by the Champaign County Health District. The Health District is providing a mosquito grant to help offset the cost of mosquito spraying in the Village of St. Paris.

**Committee Reports:****Safety:**

- Councilman Hackley had no report.

**Streets:**

- Councilman Jester reported that the Street Department helped with the set up of street closure signs for the Pony Wagon Days Parade. It was also noted the Street department has been busy with the Village mowing and the repair of a water main break at the intersection of Springfield and Plum Streets. Also, there is a water main line to repair on Jefferson Street.
- Also noted was that there will be an update of the water treatment plant at the next council meeting on September 17, 2018. Discussion lead to the possible extension of Joe Sampson's contract until the completion of the water treatment plant.

**Parks/Buildings/Trees:**

- Councilman Lett reported that the bike rack for Lafayette Park has been installed and the chain link basketball nets for Harmon Park are ready for installation. The toddler swing has been ordered, but has not been received as of September 10.

**Planning Commission:**

- Councilman Ervin had no report.
- The next scheduled Planning Commission meeting is October 4, 2018 at 7:30 P.M. at the Municipal Building.

**JSP Fire Board:**

- Mayor Brenda Cook noted that Councilman Ervin has been elected to the JSP Fire Board council. The council is represented by both Village of St. Paris and Johnson Township residents and meet the 2<sup>nd</sup> Tuesday of each month at 7:00 P.M. at the JSP fire house. Meetings are open to the public. The JSP Fire Board is the governing body of the JSP Fire District.

**Motion** was made by Councilman Jester and seconded by Councilwoman Prince to approve the Committee reports. Motion passed.

**Public Comments on Agenda Items:**

- None

**Old Business:**

- None

**New Business:**

- None

**Public Comments:**

- None

**Executive Session:**

- Mayor Brenda Cook asked for a motion to enter into Executive Session for legal and personnel matters. A **motion** was made by Councilwoman Prince and seconded by Councilman Lett to enter Executive Session. Motion passed. Council entered Executive Session at 7:59 P.M. A **motion** was made by Councilman Lett and seconded by Councilman Jester to end Executive Session. Motion passed. Council exited Executive Session at 8:23 P.M.

There being no further business, **motion** was made by Councilman Lett and seconded by Councilwoman DeWeese to adjourn at 8:24 P.M. Motion passed.

  
 Marc McGuire, Fiscal Officer

9/18/18  
 Date