

RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of St. Paris

September 17, 2018

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Kathy DeWeese, Terry Ervin II, Ben Hackley, Niven Jester, Steve Lett, and Susan Prince were present. Fiscal Officer Marc McGuire was also present.

Motion was made by Councilwoman Prince and seconded by Councilman Hackley to approve the Council agenda. Motion passed.

A correction was made to the September 10, 2018 Council meeting minutes regarding the Pony Wagon Days delaying its opening (not it's opening) on September 8th and also regarding the bell ringing ceremony held September 17th and all are welcome to attend (not all our welcome). **Motion** was made by Councilman Lett and seconded by Councilman Hackley to approve the Council meeting minutes, as corrected, from September 10, 2018. Motion passed.

The presentation of financials dated September 14, 2018 were reviewed. **Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese to approve the financial reports as presented. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

Mayor's Notes:**Our Town:**

- Mayor Cook noted the next Our Town meeting is scheduled for September 24, 2018 at 6:00P.M. at the Municipal Building.

Pony Wagon Days:

- Joyce Bowlin (274 Poplar Street) stated that the next Pony Wagon Days meeting is Thursday, October 4, 2018 at 6:00 P.M. at Harmon Park. Joyce also thanked the Village employees who worked and helped during the Pony Wagon Days Festival held September 6th – September 8th, 2018.

Scrap Tire Disposal Day

- Mayor Brenda Cook noted that the Champaign County Health District is conducting a Scrap Tire Disposal Day on September 22, 2018 at the Champaign County Fairgrounds from 9:00 A.M. until 12:00 P.M. It is a free service to Champaign County residents with all tires being accepted, without rims, and is limited to up to 10 tires per person.

Committee Reports:**Safety:**

- Councilman Hackley and Chief of Police Barga reported that the Police Department has hired 3 new part time Officers.

Streets:

- Councilman Jester reported that the Street Department has fixed the storm sewer on Jefferson Street and has done some cold patch work on various streets around the Village. The Street Department is continuing with mowing the Village properties. The Village is having its Fall Clean Up for yard debris from October 8th – October 12th, 2018. Yard debris must be out by the resident's curb no later than 8:00 A.M. October 8th for pickup by the Street Department.

Parks/Buildings/Trees:

- Councilman Lett reported that the chain link basketball nets are installed on the basketball rims at Harmon Park. The toddler swing at Harmon Park has been repaired. The adaptive swing set for children with disabilities is still on order and has not been shipped to the Village as of September 17, 2018. The new swing set is for Harmon Park.

Planning Commission:

- Councilman Ervin noted the next scheduled Planning Commission meeting is October 4, 2018 at 7:30 P.M. at the Municipal Building.

Administrator:

- none

Motion was made by Councilman Ervin and seconded by Councilwoman DeWeese to approve the Committee reports. Motion passed.

Public Comments on Agenda Items:

- None

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Old Business:

- Joe Sampson, contractor for the Village of St. Paris, and Ed Kidston from Artesian of Pioneer, Inc. provided an update on the construction of the new water plant. It was noted that construction is going well and the contractor is working diligently, but there have been delays. The project began in October 2017 and was scheduled for completion in June 2018. On or about October 15, 2018, the water plant should begin "filtering" water with the "softening" process to begin approximately the first week of November 2018. Training of Village water employees on the operation of the plant will coincide with this process.
- Ed Kidston asked council to officially extend the contract ending date for sixty (60) days with Artesian of Pioneer. The current contract is to expire September 30, 2018.

Motion was made by Councilwoman Prince and seconded by Councilman Ervin to authorize Brenda Cook, Village of St. Paris Mayor, to act on council's behalf and approve the change order allowing for the sixty (60) day extension of the contract with Artesian of Pioneer. Motion passed.

- Joe Sampson's contract with the Village of St. Paris expires October 31, 2018. Joe noted that his contract did not need to be extended and will transition his duties over to the new Village Administrator prior to his contract ending date.
- In regards to water quality, there will be a transition period during the "filtered" water process stage. Village residents will notice a difference in their water quality, but it might not be instantaneous. Village water employees will begin flushing water hydrants prior the filtering process to clean the system and will continue flushing hydrants for a few months afterwards. It could take approximately 6 months to get the water quality to a stabilized level, but water quality will always be good.
- Currently, chlorine and phosphate is added to the Village's water supply and those chemicals will continue to be added to the water supply, as needed, after the new water plant is online. MSDS (Material Safety Data Sheets) will be on file at the water plant.
- Home water softener systems can continue to be used by Village residents. The home water softener systems will use less softener salt and will not need to regenerate as often due to the "softening" process at the new water plant. Whether a home water softener system is used or needed is up to the discretion of the home owner.
- Discussion also involved letting Village residents know about the new water plant going online by using tools such as www.stparisohio.org, using the remark section on Village water bills, or by press release. An open house for Village residents should occur in the Spring of 2019.
- Joe Sampson noted that the new water plant is big enough to expand operations if the Village expands. He also noted that a 4th water well is needed to support the larger plant standards. For the location of the 4th water well, an easement is needed on two (2) properties within the 350' radius of the well. The easement is to satisfy EPA standards for the location of the 4th well. The easement paperwork will be given to the Village attorney to being the process.

New Business:

- Mayor Brenda Cook gave an update on the Mercy Health Clinic opening in St. Paris. An open house will be held at the clinic on October 2, 2018 from 12:00 P.M. to 2:00 P.M. with a ribbon cutting ceremony at 1:00 P.M. In the beginning, the clinic will house a nurse practitioner for 2 days a week.
- **Resolution 1297** to appoint Cameron E. Britenstine to the position of Water/Sewer Operator and Maintenance Technician. After discussion, a **Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese to appoint Cameron E. Britenstine to the position of Water/Sewer Operator and Maintenance Technician effective October 1, 2018. A roll call vote was taken with Council voting in favor 6-0. Motion passed.
- **Resolution 1298** to promote Spencer S. Mitchell to the position of Village Administrator and Water/Sewer Operator. After discussion, a **Motion** was made by Councilman Jester and seconded by Councilwoman Prince to promote Spencer S. Mitchell to the position of Village Administrator and Water/Sewer Operator effective October 1, 2018. A roll call vote was taken with Council voting in favor 6-0. Motion passed.

Public Comments:

- Joyce Bowlin (274 Poplar Street) commented on the excellent questions and thoroughness of council in regards to this particular council meeting on September 17, 2018.

There being no further business, **motion** was made by Councilwoman Prince and seconded by Councilman Lett to adjourn at 8:43 P.M. Motion passed.



Marc McGuire, Fiscal Officer

10/2/18

Date