

Village of St. Paris
April 23, 2018
Council Meeting

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Council President Brenda Cook. Kathy DeWeese, Terry Ervin II, Niven Jester, Ben Hackley, Steve Lett, and Susan Prince were present. Fiscal Officer Dee Meadows was also present.

Motion was made by Councilwoman Prince and seconded by Councilman Jester, to approve the Agenda as presented. Motion passed.

Motion was made by Councilwoman DeWeese and seconded by Councilman Hackley, to approve the Council meeting minutes from April 2, 2018. Motion passed.

The presentation of bills dated March 31, 2018 through April 20, 2018 totaling \$107,239.21 was reviewed. **Motion** was made by Councilwoman Prince and seconded by Councilman Jester, to approve the payment listing as presented. A roll call vote was taken with Council voting unanimously in favor. Motion passed.

Mayor's Notes:

Mayor Cook announced the next Our Town Meeting is April 30, 2018 at 6:00 p.m. at the Municipal Building.

Ms. Meadows informed Council that late notices were processed incorrectly on the previous billing system. She added that the new billing system is processing them as stated in Ordinance #863. Water/sewer bills are always due on or before the 28th of each month. On the 29th of each month, a 10% late penalty is added, a late notice is mailed to delinquent customers, and a late notice fee of \$4.50 is added to the amount due. If payment is not made in seven (7) days, an additional \$25.00 is also added. Delinquent accounts not paid may be certified to the Champaign County Auditor as tax liens.

Mayor Cook informed Council of the new walkway installed at Harmon Park. She thanked Spencer Mitchell and Jim Copes for getting the walkway formed in order to have concrete poured. She added if the walkway had not been placed in that specific area, people would have continued to walk through the grass/mud to enter the building.

Mayor Cook announced that she is conducting interviews for the General Laborer position in the Street Department.

Mayor Cook announced community events taking place. Graham Schools will be holding Community Service Day in the Village on Monday, April 30, 2018. Precision Concrete will be conducting a demo of repairing uneven sidewalks at Harmon Park on May 11, 2018 at 10:00 a.m. The Champaign County Preservation Alliance Home and Garden Tour will be held in St. Paris June 23 and 24, 2018. Champaign County Arts will hold Concerts in the Park. Noah Back will perform on August 12, 2018 at 6:00 p.m. and Blue Heron Jazz will perform on August 19, 2018 at 6:00 p.m.

Committee Reports:

Safety:

Councilman Hackley reported that Chief Barga and the Street Department have approved reversing the parade route for Pony Wagon Days. A rain contingency is not needed with the approved route.

Mayor Cook stated that the Village is reviewing the transfer of funds from the part time police salary line item to the full time police salary line item. A resolution will be presented at the next Council meeting. The transfer would allow for a second full time police officer. She added that the curfew ordinance is being reviewed/revised and will be brought to Council for approval.

Streets:

Councilman Jester reported that brush pickup week began today, April 23, 2018. Leaf pickup will begin April 30, 2018. Leaves must be curbside by April 29th. He added that the Street Department has been working on the following: dug one (1) grave; took ten (10) loads of brush to the dump; cold patching in different areas; worked on Dugan Street blowout; and formed walkway at Harmon Park.

Councilman Jester reported that Performance Asphalt Paving contacted Mayor Cook regarding work they will be performing for Jackson Township on Ohio Street. The paving company provided a quote for performing work on South Church Street. Councilman Jester stated there are funds available in the PMVL account with the County Engineer.

Parks/Buildings/Trees:

Councilman Lett had nothing to report.

Planning Commission:

Councilman Ervin reported windmills were discussed at the April 5, 2018 meeting. He added that the next meeting will be May 3, 2018 at 7:30 p.m.

Economic Development:

Councilwoman Prince stated her report is on the work session held prior to the meeting. During the work session, she shared information from a conversation she and Mayor Cook had with Marcia Bailey. Ms. Bailey is the Director of Economic Development of the Champaign Economic Development Partnership (CEP). Councilwoman Prince added that the Village's current Community Improvement Corporation (CIC) would have to be dissolved by resolution prior to allowing the CEP to represent the Village for an annual fee of \$2,000. She also stated that the Village lacks the required funds to participate this year.

Administrator:

Position vacant – no report

Motion was made by Councilwoman Prince and seconded by Councilman Ervin, to approve the Committee reports. Motion passed.

Public Comment on Agenda Items:

Tim Bierbaugh stated it is a good idea to request PMVL money for the resurfacing.

Old Business:

None

New Business:

South Church Street Resurfacing: Further discussion was held regarding the resurfacing of South Church Street by Performance Asphalt Paving. The paving company submitted a quote for \$15,750 to perform the work needed. **Motion** was made by Councilman Ervin and seconded by Councilman Hackley, to approve requesting permission to use money from the Permissive Motor Vehicle License fund from the County Engineer for the resurfacing project. Motion passed.

Public Comments:

Rudy Bachman informed Council of the huge hole in the storm drain behind Feathers Drive. Mayor Cook responded that it is being looked into.

Nelson Faulkner stated he has not heard anything about the Village Administrator and Street Superintendent positions and asked if they are going to be filled. Mayor Cook responded the positions will be filled at some point.

Paul Wheeland asked if a Zoning Officer will be hired in addition to a Village Administrator. Mayor Cook stated the Village Administrator will handle the zoning responsibilities.

Rudy Bachman asked the status of the soil at the new Water Treatment Plant location. Spencer Mitchell stated the top soil has been stored in order to use again.

There being no further business, **motion** was made by Councilwoman Prince and seconded by Councilman Jester, to adjourn at 8:20 p.m. Motion passed.

Dee Meadows, Fiscal Officer

Date