

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of St. Paris

November 19, 2018

Council Meeting

Held

20

The meeting was called to order at 7:30 p.m. followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Brenda Cook. Kathy DeWeese, Terry Ervin II, Ben Hackley, Steve Lett and Susan Prince were present. Councilman Jester was absent. Fiscal Officer Marc McGuire was also present.

**Motion** was made by Councilwoman Prince and seconded by Councilwoman DeWeese to approve the Council agenda. Motion passed.

**Motion** was made by Councilwoman Prince and seconded by Councilman Lett to approve the Council meeting minutes dated November 5, 2018. Motion passed.

The presentation of financials dated November 16, 2018 were reviewed. **Motion** was made by Councilman Lett and seconded by Councilman Hackley to approve the financial reports as presented. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

The presentation of the Bank Reconciliation dated October 31, 2018 was reviewed. **Motion** was made by Councilman Ervin and seconded by Councilman Lett to approve the Bank Reconciliation. A roll call vote was taken and Council voted in favor 5-0. Motion passed.

#### Mayor's Notes:

##### Our Town:

- Councilwoman DeWeese provided an update regarding Christmas in the Village. The event is on December 1, 2018 from 12:00 PM until 7:00 PM located at the Municipal Building. There will be food, a craft show from 12:00 PM until 5:00 PM, and barrel rides for the children from 1:00 – 4:00 PM. Santa will arrive on the firetruck at 2:00 PM and will be available for pictures until 5:00 PM. Carriage rides will begin at 4:00 PM and go until 6:00 PM with registration beginning at 3:00 PM. Students from Graham Local Schools will provide music beginning at 5:30 PM and lead into the tree lighting ceremony at 6:00 PM.

##### Pony Wagon Days:

- Joyce Bowlin (274 Poplar Street) noted that the next meeting is scheduled for December 6, 2018 at 7:00 PM at Harmon Park.

#### Committee Reports:

##### Safety:

- no report

##### Streets:

- Village Administrator Mitchell noted that the Street Department has collected 28 loads of leaves around the Village. Leaf pick up will end on December 3, 2018, weather permitting. Also mentioned was the Street Department collected 8 loads of brush (mostly tree limbs) that was due the recent ice storm on November 13, 2018. The Street Department also recently assisted with repairing a water line leak on Walnut Street. Administrator Mitchell mentioned that they are preparing for winter and a load of salt was delivered getting ready for snow.

#### Parks/Buildings/Trees:

- no report

#### Planning Commission:

- Councilman Ervin stated that the next scheduled Planning Commission meeting is December 6, 2018 at 7:30 P.M. in the Municipal Building.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

Administrator:

- Village Administrator Mitchell discussed zoning issues regarding cars that have been parked, and not moved for some time, and will begin issuing zoning violations for said cars.
- Village Administrator Mitchell also asked Council for permission to negotiate a 3-year contract to provide water/wastewater services for Graham Local Schools. Administrator Mitchell has spoken with Graham Local School Director of Operations Don Burley regarding the contract renewal. **Motion** was made by Councilwoman Prince and seconded by Councilman Ervin to move forward with the process of negotiating a 3-year service contract with Graham Local Schools. Motion passed.

**Motion** was made by Councilman Lett and seconded by Councilman Hackley to approve the Committee reports. Motion passed.

Public Comments on Agenda Items:

- None

Old Business:

- Mayor Brenda Cook recommended that Edward Hammond come off his 6-month probationary period as a full time Police Officer for the Village. Council approves the recommendation. Edward Hammond is officially off the probationary period.
- Village Administrator Mitchell reviewed the contract with Synagro regarding the cleaning of the Waste Water Plant's digester and the contract with Ranger Earthworks LLC to tear down the trickle filter as well as doing some excavating. **Motion** was made by Councilman Lett and seconded by Councilwoman DeWeese to agree with the contract terms with both Synagro and Ranger Earthworks. Motion passed.

New Business:

- Mayor Cook began a brainstorming session on how to improve the Village by suggesting a mission statement "to maintain and build a safe, strong community while ensuring fiscal responsibility with positive customer service." Brainstorming ideas regarding the mission statement included: economic development, catching up and maintaining street maintenance, giving back to the community by having a dog park, community vegetable garden, bike and walking paths, placing Veteran flags (with a picture of our local Veterans) on street lamps throughout the Village, provide safe multi-use routes to school for children as well as a route to Kiser Lake (a local state park). Other ideas included having billboard signs leading into the Village mentioning community events, repairs to Village owned buildings, working with Graham Local Schools and their United Service Day, loft development of downtown businesses, a public swimming pool, determining the best use of the old Junior High Building (demolition, use for economic development), having a dedicated grant writer. All those in attendance, including the public, participated in the brainstorming session.

Public Comments:

- Joyce Bowlin (274 Poplar St) was very appreciative of all the comments from everyone involved in the brainstorming session.
- Barbara Bobo (1920 Apple Rd) requested that all representatives of the Village including Council, the Mayor, and employees' to not denigrate or unfairly criticize local businesses, especially on social media. Ms. Bobo noted that as a community we should be supportive of our Village.

There being no further business, **motion** was made by Councilman Lett and seconded by Councilwoman Prince to adjourn at 8:41 P.M. Motion passed.

*Marc McGuire*

Marc McGuire, Fiscal Officer

12/4/18

Date